

## COMMITTEE OF 100 MINUTES

June 5, 2022

9:00 a.m.

Burman University Chapel and on Zoom

### PRESENT (IN PERSON)

Loren Agrey, Bob Bell, Ellen Bell, Jeff Brown, Randy Chernipeski, Keith Clouten, Vivian Dobbin, Howard Gimbel, Beryl Grosso, Clarence Grosso, Kelvin Hill, Marcia Hill, Darrell Huether, Harvey Jacobson, Curtis Letniak, Ron Letniak, Eric Rajah, Larry Shipowick, Vicki Shipowick, Diane Southcott, Clifford Tym, Lorraine Wombold, Ron Wombold, Sid Wombold

ZOOM ATTENDEES – Approximately 6 members joined via Zoom

ACTING CHAIRPERSON: Clarence Grosso

ACTING RECORDING SECRETARY: Diane Southcott

Director, Donor and Alumni Relations, Diane Southcott, shared a few words of welcome and information regarding Zoom protocol and voting.

Burman University President, Loren Agrey provided the President's Welcome and offered the opening prayer.

### APPROVAL OF AGENDA

The agenda was previously circulated.

**1-2022:** VOTED to approve the agenda.

### APPROVAL OF MINUTES

The minutes of the December 7, 2021 meeting were previously circulated to all members.

**2-2022:** VOTED to approve the minutes of the December 7, 2021 meeting.

### EXECUTIVE AND BOARD OF DIRECTORS VACANCIES

Acting Chair, Clarence Grosso advised the membership of the following vacancies:  
Chair, Vice Chair, one Board of Director

- Advised that a few individuals had been nominated by the Executive Committee for the positions and those individuals had been contacted and have agreed to serve.

**3-2022:** VOTED to approve Jerrold and Cecelia Ritchey serve as Co-Chairpersons

**4-2022:** VOTED to approve Morley and Wendy Kutzner serve as Co-Vice Chairpersons

**5-2022:** VOTED to approve Randy Chernipeski serve as Board of Director

#### UPDATE ON PREVIOUS PROJECT

Vice-President of Financial Administration, Darrell Huether updated the membership on the previous project – the Exterior Security Camera Project was approved in 2020. \$50,000 was designated from the Committee of 100 for this project. Darrell advised that the wiring and installation of 19 additional cameras on campus has been completed. The computer hardware systems were still being worked on (some delays due to supply chain issues) and will then need to be installed for the project to be complete. (Since the meeting the installation has been completed).

#### TREASURER’S REPORT

Advised the financial status as of May 31st, 2022:

- On April 30, 2022, (Burman's fiscal year end) the first transfer of funds from the Committee of 100 to the Library project (\$200,000 pledged to the Library) was made in the amount of \$80,230.67 (therefore, \$119,739.33 remains to be raised and transferred for the Library). This leaves \$50,000 on deposit in the Committee of 100 fund - which was earmarked for the 2020 project - Exterior Video Security Camera Project.
- As of May 31, we had 49 paid members. Many donors wait until closer to the end of the calendar year to make their donation. There are 45 members who have consistently paid their memberships year by year and that we expect will renew their memberships before the end of 2022. This brings our current membership to 94.

**Question:** Regarding additional marketing of the Committee of 100, could arrangements be made to meet with grads at some point during graduation weekend to welcome them and invite them to join? **Comment:** We need to promote the Committee more.

**Response:** Burman does try to encourage young alum to join – although the general response is that they are cash poor for a few years so we may be more successful if we try to contact them 5-10+ years post-graduation (once they have completed any post-graduate studies and are working in their chosen field and assuming they have kept their contact info current with us). We also have a few new initiatives we would like to try this upcoming year. Advancement will work with the Executive Committee and Board of Directors.

**Comment:** If each member would ask 2 or 3 people to join, that would be one way for the Committee to be promoted and let people know what the Committee is/does with the hope that our membership would increase.

**Question:** Did anything ever come from the discussion regarding a committee name change? (Discussion from June 2019 meeting). **Response:** A sampling survey of members who were not in attendance at the June 2019 meeting was done (verbally) and preferences were noted. These findings were presented to the Committee Executive and discussed. Based on the majority of members surveyed preferring the name not be changed, it was decided to leave things as is.

**6-2022:** VOTED to approve the Treasurer's Report as presented.

## PRESIDENT'S REPORT

President Loren Agrey expressed gratitude for the commitment of the Committee of 100 members. The President's report included the following comments:

- Advised that while Covid pushed us to an online experience and presented many challenges for faculty and staff, as well as resulted in a drop in enrolment, if we look at what we learned from that experience, we find that we have the knowledge, ability and skills to possibly provide online classes in the future.
- Expressed his joy at being able to meet in-person for this year's Homecoming event as we have not had this opportunity since 2019.
- Provided enrolment stats for the 2021-2022 academic year:
  1. 13% international students
  2. 62% female and 38% male
  3. Largest program: Education – 93
  4. School of Business: government provided \$600,000 – 88 new seats
  5. Number of graduates in April 2022: 104
- Provided information on the Institutional Effectiveness Plan (IEP)
  1. 3 – 3-year plans are being worked on to move us to where we want to be in 2030
  2. For 2022-2025 our focus will be on enrolment – our goal is to have 750 students by 2030 with emphasis on academic excellence, spiritual development and fitness and health.
  3. The newly formed Burman Ministry Centre is an exciting initiative on campus. The Centre provides the opportunity for digital evangelism. It is a collaboration between the SDACC and Burman. The Centre has studios set up for videos and podcasts that can be shared.
  4. The Saruk Centre for Leadership Development is another new collaboration for Burman. It was created and set up by Elvin Saruk along with a few other individuals who had the desire to provide students the

opportunity to improve and enhance their leadership skills. In the 2021-2022 academic year, there were 35 students involved in this Centre that provided 3 events/term for the students.

5. Burman's annual Awards Night was held on March 31, 2022 and 90 awards were provided to 81 recipients totaling just over \$173,000
6. The SDACC, together with the 7 Canadian Conferences will provide 70 scholarships in the amounts of \$2,000 each for new students entering Burman. This is an exciting initiative for Burman.
7. Parkview Adventist Academy held their building grand opening, dedication and ribbon cutting on Friday, June 3<sup>rd</sup>, 2022. As most know, governance for the high school was transferred to the Alberta Conference in 2020. Enrolment for the 2021-2022 academic year was 54; but is already at 70+ for September 2022.
8. The Library Building Dedication and Ribbon Cutting ceremony was held on Sabbath, June 4, 2022. The facility opened for students on January 19 of this year. We are now into our 'final leg' of the campaign which we are calling the "The Inside Story" as this final drive for funds will benefit by way of covering the costs for furniture, equipment etc. President Agrey thanked the Committee of 100 members for their support for this project.
9. Information regarding donors and donations was shared as follows:
  - Committee of 100** for 2021: 96 members  
Amount Raised: \$46,300 – 2021; \$69,275 to end of May 2022
  - Alumni Donations** last 12 months:  
804 gifts from 279 alumni  
Total amount - \$1.09 million
  - Alumni and Friends Donations** last 12 months:  
1442 gifts from 671 alumni and friends  
Total amount - \$1.9 million
  - Believe in Burman Annual Fund Offering:** \$81,000
10. Advised there are many ways to connect with Burman: Website, Facebook, Twitter, Instagram, Phone, Mail etc. and requested members keep in touch.

**Question:** Can an update be provided regarding the spaces that were vacated?

**Response:** The Education department will use the former Business space that was in the McKibbin Centre; the areas in the Administration Building that the Religious Studies department previously occupied may be used for various things – nothing has been decided completely on those...possibly a board room; the old Library building is 72 years old and has some serious issues. We are working on reviewing the options of repurposing and demolition but no decision has been made as of yet. **Question:** Has the City of Lacombe designated the building as a Heritage site? **Response:** Surveys have been done in the past, however there has not been a such a designation to date.

**7-2022:** VOTED to accept the President's Report as presented.

#### OTHER BUSINESS

**Question:** Will we run out of projects? **Response:** No.

**Question:** What are some of the other project possibilities? **Response:** Lakeview Hall – we continue to replace bathrooms in the dorm. We have one parking lot remaining on campus that is not paved (behind the Chan Shun Science Centre) and that is a possibility. Accessibility for the Admin building and West Hall by the addition of an elevator. Replace buses (ours are quite old now).

**Comment:** Update on the Homecoming weekend library fundraising so far: \$150,000+

#### BENEDICTION

Clarence Grosso offered the Benediction. Following that, the meeting was adjourned.