

Department of Music**STUDENT HANDBOOK****2021-2022**

WELCOME

Welcome to the Music Department of Burman University!

Whether you are a new or returning student, the music faculty looks forward to working with you this year, and mentoring you towards your educational and career goals.

Important information for you is listed below by page and topic.

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MISSION STATEMENT

The mission of the music department of Burman University is shaped by its Christian context, core values of the university, and the departmental philosophy that the study of music is uniquely suited to develop the whole person for life, intellectually and spiritually.

Within this three-fold context the music department seeks to educate, prepare and enrich a student for life by developing self-motivation, discipline, cooperation and technical skill; providing for emotional, creative and spiritual expression; increasing understanding and appreciation of diverse cultures through the ages; and encouraging a vision for mission in using music for God, community, and the world.

Within the scholastic context the music department is committed to providing excellence in academics and performance training for students, grounded in the repertoire of time-honoured music of the Western World (sacred and secular); to develop fundamental disciplinary competencies, values, and professional preparedness through studies in music theory and history, aural and keyboard skills, applied lessons and performance; and to host/engage in artistic and cultural musical events for the community at large within Central Alberta, Canada and the world.

FACULTY

Wendy Markosky, DM (Indiana University)

Chair, Professor of Music

Music Theory
Musicianship Skills
Organ
Organ Improvisation
Harpsichord
Piano

Wendolin Pazitka Munroe, DME (Indiana University)

Professor of Music

Voice
Choir
Conducting
Vocal Pedagogy
Music Education

Eduardo Sola, PhD (Andrews University)

Assistant Professor of Music

Orchestra
Violin
Music History
Music Theory
String Pedagogy

CONTRACT FACULTY

Dale Wheeler, DMA

Piano
Piano Pedagogy
Music Theory

Jim Bicigo, DMA

Karen Gustafson, DMA
Brass
Brass/Percussion Techniques & Methods

Pablo Montes, MMus

Bassoon

Douglas Ward, MMus

Flute
Woodwinds (clarinet, oboe, saxophone)
Woodwind Techniques & Methods

Other

As needed

OVERVIEW OF MUSIC PROGRAMS

- **BMus in Performance (4-year)**
- **BA Music: Biomedical Track (4-year)**
- **BA Music (4-year)**
- **BA Music (3-year)**
- **Music Specialization: BEd (School of Education program)**
- **Music Minor**

In addition to applied courses (lessons) all music programs include coursework in music theory, aural and keyboard skills, music history, conducting, and ensemble participation.

While courses in the Music Department explore a diversity of musical genres and styles, **our music programs focus on classical training**. This focus equips students with strong technique and musical interpretation on their instrument, and provides graduates with a strong technical and interpretive foundation of best practice applicable to a diversity of musical styles and genres.

N.B. All music *majors* enter a common first year (BA). The BMus program begins in year two; entrance is determined at the end of year one.

MUSIC PROGRAM ENTRANCE

A successful audition is required for entrance into music programs, with the exception of the music minor. For audition details please see the Department of Music website (bottom of homepage). **ADD WEBSITE**

BA Music programs (3 and 4 year)

Students may audition for either 3-year or 4-year BA Music programs. Students accepted into the 3-year BA Music program (BA3) may choose to audition for either 4-year BA Music program (BA4) *at the end of their first year of applied study*, subject to their progress and the recommendation of their applied teacher.

Bachelor of Music program

Entering students designating the BMus as their chosen program during their application process will enter a common first year to all programs (BA). The BMus program begins in year two; entrance is determined at the end of year one.

At the end of year one, students must present their BMus audition using their second-semester jury examination. If approved, students register for MUSP applied courses (lessons) for the BMus degree. Students not achieving BMus acceptance will, with faculty approval, continue in their BA Music program.

Music Specialization program (BEd program through School of Education)

See the Department of Music website (scroll to bottom of Music homepage) at www.burmanu.ca/music.

CONTINUATION IN MUSIC PROGRAMS (Music Majors)

To remain enrolled in their current music program, music majors must:

1) *Successfully pass their lower and upper-divisional music jury examinations* at the end of their second and fourth semesters of applied study, and:

2) *Meet all academic requirements for their programs*, as stated in the academic calendar under “Academic Programs and Requirements”.

*Students not passing their lower or upper divisional jury exam will not be allowed to continue in their current degree program but as follows, if approved by the music faculty:

- BMus will continue in the BA Music (3 or 4-year, as determined by the music faculty)
- BA4 Music will continue in the BA3 Music
- BA3 Music will continue in the Music Minor

NB: Ultimately it is the responsibility of each student to ensure all requirements for degree conferral are met by the student’s expected date of degree conferral. See “Conferral of Degree/Information and Requirements” section of the academic calendar. Students graduate according to the academic calendar under which they entered their program, and according to the most recent edition of the music department handbook.

APPLIED COURSES (LESSONS)

Applied courses (lessons) are taken with Burman University faculty for the performance areas in which they teach. Applied courses (lessons) in other areas are taken with qualified and approved contract instructors who teach for the music department* (see page 4, and next section).

Applied course codes are: MUSP (for BMus), MUAP (for BA), and MUSI (for minor, music specialization, and elective).

To assist in musical and technical progress, applied lessons (instrument/voice) require minimum practice hours per semester. Practice hours form part of the applied lesson grade. Specific practice hours and other requirements are specified in the course outlines for the applied lessons.

*Students wishing to take applied courses from *another, qualified* teacher not listed on page 4 must make a written request to the music faculty through the department chair, clearly stating the reason(s) for this request and providing the name, contact information, and highest degree held by that individual (see next section). The music faculty will inform the student of their decision.

APPLIED COURSES: CONTRACT INSTRUCTORS

Students taking applied courses (lessons) from an approved contract instructor must fill out a **Music Directed Study Form** for each semester of applied study.

Note: All contract instructors teaching applied courses must have a minimum educational level of a Master's degree in music (MM, MMus, or MA). Contractor instructors may or may not teach on campus. For off-campus lessons, students are responsible for arranging their own transportation.

Each student will be charged 20% of the 2 or 3 credit tuition fee on their school bill. The charge for all contract lessons is to be paid by the student directly to the contract instructor by either cash or cheque. This fee cannot be put on the student's school bill.

Final semester grades for contract applied lessons will be averaged from contract instructors' suggested grades and that of the Music Department faculty grade given at jury exams.

JURY EXAMINATIONS

Music jury examinations are the semester evaluations for all MUAP/MUSP applied courses (lessons). *The passing grade for all MUAP/MUSP courses is B-.*

Each student will prepare two (2) contrasting selections (single or multiple movements each, as applicable) *with a maximum cumulative length of 15 minutes.*

Memory requirements for jury examinations:

- Vocalists: all works by memory
- Instrumental BMus: 1-2 works by memory
- Instrumental BA: 0-1 work by memory

Unexcused failure to take the jury exam will result in a failing grade for the applied course. In the event of serious illness or extreme emergency, the jury exam may be postponed in consultation with the music faculty. Notification of an excused absence must be made prior to the beginning of jury exams. A new date for the jury exam will be scheduled by the music faculty.

In order to provide a more conducive and supportive performance atmosphere for jury exams, friends, classmates, and relatives of a student may quietly enter and listen. The audience may listen to a jury exam only with the student's permission and should quietly leave at the end of the performance. The student will remain for questions from the music faculty if requested.

Jury Attire

Students are requested to wear performance attire for their jury examinations. This creates a more professional atmosphere which contributes to better mental focus and performance.

ACCOMPANISTS

Accompanists rehearse with, and accompany, vocal and instrumental students for jury examinations, recitals, and other departmental performances e.g. Evensong. Accompanists must be approved by the music faculty. Students are responsible for engaging and personally paying their accompanist. Subsidization up to a maximum of \$180 of accompanist fees is available to students during the semester in which they present a degree recital.

RECITALS

Degree recitals are the culmination of study in the student's primary performance area. Recital repertoire must reflect both the student's performance achievements as well as the appropriate level of technique and musical artistry for the degree, while covering a range of historic periods and styles.

N.B. The BMus Senior Recital must reflect a minimum of two semesters of applied study *beyond* the Junior Recital.

Recital Memory Requirements

- Voice recitals: entirely by memory
- Instrumental recitals: minimum of 30% of memorized repertoire

Minimum Recital Lengths

N.B. No recital shall *exceed* 60 minutes of actual performance time.

- BA 3-year 30 minutes
- BA 4-year 45 minutes
- BMus, Junior 30 minutes
- BMus, Senior 45 minutes

Recital program notes are encouraged but not required. Students choosing to research and write program notes will work with their applied teacher to ensure appropriate detail, length, and proof-reading.

PERFORMANCE ATTIRE

In keeping with professional performance standards, students will wear appropriate concert or dress attire for all performances in which they represent Burman University.

For individual performances (jury exams, recitals, music festival, etc.) students will wear appropriate concert or dress attire of their choosing.

For ensembles (choir, band, orchestra, chamber ensemble) this is generally concert black or as specified by the ensemble director.

CONCERT ATTENDANCE REQUIREMENTS

Concert attendance is required of all students registered in MUSP, MUAP, and MUSI courses and forms part of the course grade. See the charts below for number and types of concerts.

Concert attendance provides exposure to a diverse range of repertoire and performance areas, ranging from professional levels of musicality and technical achievement to supporting fellow music students as they demonstrate their musical achievements.

For each concert attended:

- Complete a 'Concert Attendance Worksheet'
- Attach a concert program (if provided) to the worksheet
- At semester end (jury exam day for majors) turn in all concert reports to your music faculty advisor

Applied Course (Lessons)	Music department concerts/recitals	On-campus professional concerts	Off-campus professional concerts	GRAND TOTAL (semester)
MUSP	1 max	1 min	1 min	6
MUAP	1 max	1 min	1 min	5
MUSI 1xx/2xx/3xx	1 max	0-1 min	0-1 min	2/3/4

Acceptable Concerts

Music Department	On-Campus Professional	Off-Campus Professional* (live, in-person or online; or online video recording)
<ul style="list-style-type: none"> • Degree recitals • Choral Union • Burman Orchestra • Musica Poetica 	<ul style="list-style-type: none"> • Sunday@4 concert • Faculty recital • Guest artist recital 	<ul style="list-style-type: none"> • Opera • Musical theatre • Orchestra • Choir • Soloist • Chamber Music • Jazz (with faculty approval) • Other (with faculty approval)

If you're unsure about the acceptability of a concert please check with the music faculty **before attending.*

PRACTICE ROOMS

Sign-up

Individual practice times are available through sign-up with Trina Hosking (Division of Arts Administrative Assistant, WH 106) at the start of each semester. Depending on enrolment, students may be limited to set hours per practice room. There are sufficient practice rooms to fulfill individual weekly practice requirements. **Due to COVID-19 restrictions, Trina Hosking will assign practice rooms to limit their use to a minimum number of students.**

Cleanliness & Tidiness

Practice rooms are used by multiple students. Each student is expected to be a good neighbour and keep the rooms clean and free of individual personal items once individual practice time is done.

Remember to **take out what you bring in** and to **close the window** before leaving the room! **Due to COVID-19 restrictions, please remember to sanitize all touched surfaces in the practice room after use. Wash your hands thoroughly before entering and after exiting a practice room.**

Any personal items left in the practice rooms will be periodically removed and taken to lost-and-found at Student Services.

Piano Tuning

Pianos are tuned at the beginning of Fall and Winter semesters. Please ensure that the pianos remain in good tuning *during each semester* by caring for them (see **Piano Care** below).

Piano Care

Please note there is no food or drink allowed in the practice rooms (except for water, placed on the floor or table). Pianos tops are to be kept clear (except for music) to avoid scratching the finish. Please place your things on the tables provided!

Practice Room Keys

Students in MUSP/MUAP/MUSI courses are eligible to sign out keys for West Hall practice rooms (first floor). For key sign-out, see Trina Hosking, Division of Arts Administrative Assistant, in WH 106.

A key deposit of \$ [TBD] is required and is refunded when the key is returned.

Unreturned or lost keys will result in:

- No refund of key deposit
- \$250 fine charged on the student's account (for re-keying cost)
- New key deposit required for following semester

LOCKERS

The Schafer Music Room (WH 210) has rental lockers available for the school year; students supply their own locks. See Trina Hosking for locker rental/registration. Locks on lockers that are un-rented and un-registered will be removed by Burman University security personnel.

KEYBOARD PROFICIENCY EXAM (KPE)

Basic keyboard skills are essential for the successful musician regardless of performance area. The KPE is designed to provide music majors with a basic foundation of keyboard skills applicable to private teaching, coaching, and solo/ensemble performance applications. The KPE differentiates between keyboard and non-keyboard majors. *Completion of the KPE is required prior to enrollment in MUAP/MUSP 4xx courses.*

KPE components are covered progressively during hearings for Musicianship Skills I-IV courses. Students must pass each KPE component with a minimum grade of B- (80%) during hearings, or repeat any applicable components before the music faculty during music juries.

Technical components

Major & minor scales
Major & minor arpeggios
Major & minor cadences
Vocalizes

Skills components

Melody harmonization
Open score (instrumental & choral)
Accompaniment (basic level and/or basso continuo)
Hymn playing

ENSEMBLE PARTICIPATION & TOURING

One of the most exciting opportunities for a music student is performing as member of an ensemble. Through ensemble work students learn teamwork, independence, problem solving skills, leadership, artistry, commitment and punctuality. Gaining as much ensemble experience as possible is an invaluable asset to any musician's future career path.

Participation Requirements for Large Ensembles (Choral Union, Orchestra)

Because of the importance of large ensemble participation both for the individual and the ensemble, all music majors are required to participate in a large ensemble* in each semester of degree residence. Students who have completed the requisite ensemble credits for their degree will continue to register for either credit or audit in each subsequent term of residency.

NOTE: **Keyboard majors (piano, organ, harpsichord) may substitute up to 3 credits of lessons in another keyboard area in place of large ensemble credits(s).*

Chamber Music Ensembles (Chamber Singers, Chamber Ensemble)

Chamber Singers is offered each semester. Chamber Ensemble, when offered, varies per semester according to student interest, need and available players (ex. string quartet, piano trio, piano quintet, early music/baroque ensemble).

Keyboard majors accompanying degree recitals will register for 1-2 credits of instrumental chamber ensemble (with music faculty approval) depending upon:

- level of repertoire accompaniment and
- partial or full recital accompaniment

Attendance/ Punctuality

Attendance and punctuality are essential to any ensemble organization and each organization's policies will be strictly followed. Attendance policies, excused absence and unexcused absence policies may vary somewhat among the different ensembles. Please abide by the requirements outlined in your course outlines.

Orchestra students are expected to be at rehearsal early to tune and warm up. Choir students are to have their folders and be in their seats by 12:05 p.m.

If you have special circumstances that prevent consistent promptness, it is your responsibility to make the ensemble director aware of your situation.

Touring Policy – Choral Union & Chamber Singers

As a member of a Burman University choral ensemble, you are required to be present at all performances and tours* during the semester, except in cases of extreme illness or family emergency. This is especially applicable to any students on scholarship.

*Special tours in addition to the required semester tours are encouraged but are optional.

Touring Policy – Orchestra

As a member of the Burman University Symphony Orchestra, you are required to be present at all performances including tours or equivalent performances, except in cases of extreme illness or family emergency. This is especially applicable to any students on scholarship.