

Using CAMS via the Student Portal to Register for Courses

Summer Registration

Below is a step by step guide to registering for summer courses.

1. Enter the following URL in your browser of choice:
<https://myportal.burmanu.ca/students/login.asp> . Enter your Burman network Username and Password as indicated. From the drop down list, choose the term you wish to register for. Click on "Login". If you are having trouble logging in, contact Computer Services at itticket@burmanu.ca or extension 4021.

This screenshot shows the 'Student Portal Login' page in a web browser. The browser's address bar displays 'https://myportal.burmanu.ca/students/login.asp'. The page header includes the Burman University logo and the text 'STUDENT PORTAL Three Rivers Systems, Inc.'. Below the header, the date 'Monday, January 28, 2019' is shown. The main heading is 'Student Portal Login'. A login form is centered on the page, containing the following fields: '*Username:' with the value 'ffint', '*Password:' with masked characters, and 'Term:' with a dropdown menu. The dropdown menu is open, showing a list of terms: 'WI-2018/19' (highlighted), 'FA-2018/19', 'SU-2018/19-3', 'SU-2018/19-2', 'SU-2018/19-1', 'WI-2017/18', 'FA-2017/18', and 'SU-2017/18-4'. A note above the form states: 'Note: Required fields are marked with an asterisk (*)'. The footer of the page shows '© 2019 Three Rivers Systems, Inc. All rights reserved.'

This screenshot shows the same 'Student Portal Login' page, but with the 'Term:' dropdown menu set to 'WI-2018/19'. The 'Login' button is now visible below the form fields. The rest of the page, including the header, date, and footer, remains the same as in the previous screenshot.

- The main menu is on the left. To register, click on “Registration”.

The screenshot shows the Burman University Student Portal News page. The browser address bar displays <https://myportal.burmanu.ca/students/index.asp>. The page header includes the Burman University logo and the text "STUDENT PORTAL Three Rivers Systems, Inc.". The user's name, Frederick Flintstone, and Student ID, 605000, are displayed, along with the advisor's name, LAWRENCE MURRIN, and the current term, WI-2018/19. The page features a left sidebar with a main menu containing links to Home, Calendar, Student Directory, Document Tracking, Administrative Services, Course Offering, Degree Audit Options, Registration, and My Schedule. The main content area is titled "Student Portal News" and contains sections for "My Courses" (listing BUSINESS DATA COMMUNICATIONS) and "My Calendar" (showing January's Events with a View button).

- You will be presented with a choice as how you want to pay for summer courses. Select the appropriate method from the drop down list.

The screenshot shows the Burman University Student Portal Registration Question page. The browser address bar displays <https://myportal.burmanu.ca/students/index.asp>. The page header includes the Burman University logo and the text "STUDENT PORTAL Three Rivers Systems, Inc.". The user's name, Frederick Flintstone, and Student ID, 605000, are displayed, along with the advisor's name, LAWRENCE MURRIN, and the current term, SU-2022/23-1. The page features a left sidebar with a main menu containing links to Home, Calendar, Student Directory, Document Tracking, Administrative Services, Course Offering, Degree Audit Options, Registration, and My Schedule. The main content area is titled "Registration Question" and contains a dropdown menu with the text "Please choose one of the following options". The dropdown menu is open, showing two options: "Option 1: On or before the first day of class, I agree to pay \$1,482.00 plus fees per course" and "Option 2: I am being sponsored by the SDACC".

- You may now choose your courses by clicking on the appropriate check box next to the course you wish to take. If you do not see a check box for “credit” please call Registrar Services at extension 4026. You may not meet the pre-requisite for the course.

Registration x + -

https://myportal.burmanu.ca/students/cePortalAcademicList.asp?ak=wktj0kuhMzWyZJZIXFA5fd0ynsrUxyUlna0EayEvb3

Athabasca | Transfer Alberta Search | SIAMS | Student Portal Login | Toolkit | Faculty Portal Login

Cancel **Process Registration**

Show Academic Information Show Filter Show Pending Courses

This is your current schedule for the W1-2018/19 term

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time	Date
<input type="checkbox"/>		BUAD476LEC	BUSINESS DATA COMMUNICATIONS	3	Flintstone, Fred	T	6:00 PM - 9:00 PM	Weekly
					Murrin, Lawrence	T	6:00 PM - 9:00 PM	Weekly

Current Offering for Term: W1-2018/19

1 2 3 4 5 6 7 8 9 10 Next

Viewing Page #7 (Total Pages: 23)

INTRODUCTION TO MACROECONOMICS [ECON102LEC]

15 seats left

START-END DATES: 1/7/2019 - 4/24/2019

+ Book List

☐ Credit

Instructor	Credits	Campus	Room	Days	Date	Time
Michel, Louisius	3	Main	M-112	TR	Weekly	1:15 PM - 2:35 PM

C&I ELEMENTARY SCHOOL MUSIC [EDCI240LEC]

24 seats left

START-END DATES: 1/7/2019 - 4/24/2019

+ Book List

PreReq

Instructor	Credits	Campus	Room	Days	Date	Time
Reeves, Tony	3	Main	M-112	MWF	Weekly	11:00 AM - 11:50 AM

- Once you have finished checking the boxes of the courses you wish to take, click the “Process Registration” button. The button is at the top and bottom of the screen. Or may click “Cancel” which will clear the course selections and return you to the main menu.

BURMAN UNIVERSITY **STUDENT PORTAL**
Three Rivers Systems, Inc.

Frederick Flintstone
Current term: WI-2018/19

Unofficial Registration

Registration for multiple sections of the same courses is not allowed. You are allowed to take a maximum of 15.5 credit hours this term. You may add yourself to the waitlist for courses that are full or already have a waitlist.

[Cancel](#) [Process Registration](#)

[Show Academic Information](#) [Show Filter](#) [Show Pending Courses](#)

Current Offering for Term: WI-2018/19

1 2 3 4 5 6 7 8 9 10 Next
Viewing Page #1 (Total Pages: 23)

INTRO FINANCIAL ACCOUNTING [ACCT211LEC]
2 seats left
START-END DATES: 1/7/2019 - 4/24/2019

[+ Book List](#)

☒ Credit

Instructor	Credits	Campus	Room	Days	Date	Time
Gondwe, Pope	3		M-110	MW	Weekly	6:00 PM - 7:20 PM

- Once you click the “Process Registration” you will be presented with a summary page of your registration. Note the “Printer Friendly Version”.

BURMAN UNIVERSITY **STUDENT PORTAL**
Three Rivers Systems, Inc.

Frederick Flintstone
Student ID: 605000
Advisor: LAWRENCE MURRIN
Current term: WI-2018/19 (Change)

[Edit Profile](#) [Logout](#)

[Printer Friendly Version](#)

Current Schedule for the WI-2018/19 term

Course ID	Course Name	Instructor	Days	Time	Date
ACCT211LEC	INTRO FINANCIAL ACCOUNTING	Gondwe, Pope	MW	06:00 PM - 07:20 PM	1/7/2019 - 4/24/2019
BUAD476LEC	BUSINESS DATA COMMUNICATIONS	Flintstone, Fred	T	06:00 PM - 09:00 PM	1/7/2019 - 4/24/2019
		Murrin, Lawrence	T	06:00 PM - 09:00 PM	

7. Clicking on “Registration” from the main will show you what courses you are registered for. You can use this to verify your registration.

The screenshot shows the 'Unofficial Registration' page for Frederick Flintstone. The page header includes the Burman University logo and the text 'STUDENT PORTAL Three Rivers Systems, Inc.'. The user's name 'Frederick Flintstone' and 'Current term: WI-2018/19' are displayed. A red banner reads 'Unofficial Registration'. Below it, a message states: 'Registration for multiple sections of the same courses is not allowed. You are allowed to take a maximum of 15.5 credit hours this term. You may add yourself to the waitlist for courses that are full or already have a waitlist.' There are 'Cancel' and 'Process Registration' buttons. Below these are buttons for 'Show Academic Information', 'Show Filter', and 'Show Pending Courses'. A section titled 'This is your current schedule for the WI-2018/19 term' contains a table of courses.

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time	Date
<input type="checkbox"/>	Drop	BUAD476LEC	BUSINESS DATA COMMUNICATIONS	3	Flintstone, Fred	T	6:00 PM - 9:00 PM	Weekly
					Murrin, Lawrence	T	6:00 PM - 9:00 PM	Weekly
<input type="checkbox"/>	Drop	ACCT211LEC	INTRO FINANCIAL ACCOUNTING	3	Gondwe, Pope	MW	6:00 PM - 7:20 PM	Weekly

Or you may choose “My Schedule” to verify as well.

The screenshot shows the 'My Schedule' page for Frederick Flintstone. The page header includes the Burman University logo and the text 'STUDENT PORTAL Three Rivers Systems, Inc.'. The user's name 'Frederick Flintstone' and 'Student ID: 605000' are displayed, along with 'Advisor: LAWRENCE MURRIN' and 'Current term: WI-2018/19 (Change)'. There are 'Edit Profile' and 'Logout' buttons. A red banner reads 'My Schedule'. Below it, a checkbox 'Show wait-listed classes?' is checked. A 'Matrix Display' table shows the schedule for Monday, Tuesday, Wednesday, Thursday, and Friday. Below this is a 'Student Schedule' table with columns for Dept, Crs ID, Type, Section, Course Name, Instructor, Days, Room, Time, Date, and Credits. A table below that shows ISBN Number, Publisher, and Title for a book. At the bottom, a table shows the total credits and a message 'No waitlist courses were found.'.

Start Time	Monday	Tuesday	Wednesday	Thursday	Friday
06:00 PM	INTRO FINANCIAL ACCOUNTING	BUSINESS DATA COMMUNICATIONS	INTRO FINANCIAL ACCOUNTING		

Dept	Crs ID	Type	Section	Course Name	Instructor	Days	Room	Time	Date	Credits
BUAD	476	LEC		BUSINESS DATA COMMUNICATIONS	Flintstone, Fred	T	A-207	06:00 PM - 09:00 PM	Weekly	3
					Murrin, Lawrence	T	A-207	06:00 PM - 09:00 PM	Weekly	

ISBN Number	Publisher	Title
9781133626466	CENGAGE	Data Communications and Computer Networks A Business User's Approach 7th Ed.

Dept	Crs ID	Type	Section	Course Name	Instructor	Days	Room	Time	Date	Credits
ACCT	211	LEC		INTRO FINANCIAL ACCOUNTING	Gondwe, Pope	MW	M-110	06:00 PM - 07:20 PM	Weekly	3

Total Credits: 6

No waitlist courses were found.

Using CAMS to Drop a Course(s)

1. Login in to Student Web Services. Click on the Registration menu on of the left. You will be shown a list of courses that you are currently enroled in.

The screenshot shows the 'Unofficial Registration' page for Frederick Flintstone. The page displays a table of current courses for the WI-2018/19 term. The table has columns for Drop, Audit, Course ID, Course Name, Credits, Instructor, Days, Time, and Date. Two courses are listed: BUAD476LEC (BUSINESS DATA COMMUNICATIONS) and ACCT211LEC (INTRO FINANCIAL ACCOUNTING). The 'Drop' checkbox for ACCT211LEC is selected.

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time	Date
<input type="checkbox"/>		BUAD476LEC	BUSINESS DATA COMMUNICATIONS	3	Flintstone, Fred	T	6:00 PM - 9:00 PM	Weekly
					Murrin, Lawrence	T	6:00 PM - 9:00 PM	Weekly
<input checked="" type="checkbox"/>		ACCT211LEC	INTRO FINANCIAL ACCOUNTING	3	Gondwe, Pope	MW	6:00 PM - 7:20 PM	Weekly

2. Click on the Drop box of the course(s) you wish to drop. The click on "Process Registration".

The screenshot shows the 'Unofficial Registration' page after the 'Drop' checkbox for ACCT211LEC has been selected. The 'Process Registration' button is highlighted in green, indicating it is the next step to complete the drop.

Drop	Audit	Course ID	Course Name	Credits	Instructor	Days	Time	Date
<input type="checkbox"/>		BUAD476LEC	BUSINESS DATA COMMUNICATIONS	3	Flintstone, Fred	T	6:00 PM - 9:00 PM	Weekly
					Murrin, Lawrence	T	6:00 PM - 9:00 PM	Weekly
<input checked="" type="checkbox"/>		ACCT211LEC	INTRO FINANCIAL ACCOUNTING	3	Gondwe, Pope	MW	6:00 PM - 7:20 PM	Weekly

You will get a summary screen of remaining courses that you are enrolled in.

Unofficial Registration Checkout

https://myportal.burmanu.ca/students/cePortalAcademicCheckout.asp

AccuRadio Courses : Athabasca Transfer Alberta Search SIAMS Student Portal Login Toolkit Faculty Portal Login

BURMAN UNIVERSITY

STUDENT PORTAL
Three Rivers Systems, Inc.

Frederick Flintstone
Student ID: 605000
Advisor: LAWRENCE MURRIN
Current term: Wi-2018/19 (Change)

Monday, January 28, 2019

Unofficial Registration Checkout

Printer Friendly Version

Current Schedule for the Wi-2018/19 term

Course ID	Course Name	Instructor	Days	Time	Date
BUAD476LEC	BUSINESS DATA COMMUNICATIONS	Flintstone, Fred	T	06:00 PM - 09:00 PM	1/7/2019 - 4/24/2019
		Murrin, Lawrence	T	06:00 PM - 09:00 PM	

Student Portal