

2016 Tuition and Scholarship Tax Information Slips available through Student Portal

You may have one or two .pdf images available (T2202A and/or T4A) through the Student Portal. See below for specific information about the T2202A and the T4A.

To access your tax slip information online:

1. Login to your Student Portal using IE, Safari or Firefox.
2. Select My Tax from the left side menu.
3. Click on IMG link; document will open in Adobe.
4. Save to personal drive or print as desired.
5. If choosing to login using Chrome, right click on the document (IMG), save link as..., and download to personal location then Adobe will open the .pdf.

Forgot your Student Portal password?

1. Have your Student ID number ready.
2. Call Computer Services at 403/782-3381 x4021.
3. Ask for a reset of the password.

Important Note: As the tax info slips are available online, Burman University will not be mailing out 2016 tax information.

T2202A

Tuition, Education, and Textbook Amounts Certificate

This statement can be issued only for post-secondary courses taken for credit in a qualifying educational program, the applicable months of attendance and for the dollar value of tuition actually paid (not "charged") during 2016.

T4A

Statement of Pension, Retirement, Annuity and Other Income

If you received scholarships or student aid in 2016, you will have a T4A slip. These dollars count as other income for your tax return. The second page of the T4A slip provides information: "Report these amounts on your tax return."

Did you work on-campus in 2016 and need your T4 tax slip? It is available electronically in the same location and using the same login as your monthly pay advice is accessed. Questions? Call the Accounting Services Department at 403/782-3381 x4123 and have your Student ID number ready.

T4

Statement of Remuneration Paid

If you earned wages in the calendar year 2016, you should have a T4 slip. If you had **tithe** deducted by the school and remitted on your behalf, that amount appears in Box 46, Charitable Donations.