

Non-Dorm Student Housing Information

Burman University

The Student Services office is the clearinghouse for information regarding village students, both single and married. We want to keep you informed and we want to be able to contact you quickly in case of an emergency. To help us do that, please fill out the requested information below. It is very important to let us know when your living arrangements change.

Name _____ Single _____ Single Parent _____ Married _____

Current Address _____ E-mail Address _____

Town _____ Province _____ Phone _____ College Level _____

Postal Code _____ Are you working part time? _____ Workplace and phone _____

Please fill out the one section below that applies to you:

A: IF SINGLE AND LIVING WITH PARENTS DURING SCHOOL YEAR:

Will your parents be living here on a full-time basis? _____ Will other non-family members be living in the home? _____

If a non-family member in home, whom? _____

If, as a single student, you want to consider the possibility of moving out of your parents' home, you will need to meet the Burman University housing policy; that is, to live in the dormitory, or to obtain approval from the Student Housing Committee for other specific housing.

B: IF SINGLE and REQUESTING PERMISSION TO LIVE OUTSIDE THE DORM:

Since Burman University operates primarily as a residence college, you are expected to live in a college operated residence hall. There are some exceptions to this policy. They are: (please check the one that applies to you.)

- I have completed 60 semester credits. (Please Note: You may add to the total earned academic credits an equivalent of 15 credits per semester served as a SM to a maximum of 30 equivalent credit totals.)
- I am 21 years of age or older - please confirm birth date: yr _____ mm _____ dd _____.
- I am requesting approval for out of dorm housing subject to my citizenship, completion of one year in dorm residency and a cumulative GPA of 3.7 or higher (and maintaining a 3.5 GPA after the first year.)
- I am living with a faculty/staff member.
- I am living in the same house as a sibling of at least 22 years of age, or grandparents or a direct aunt/uncle.
- I am living in a home approved through the Student Housing Committee (date approved _____).
- I am taking 8 credits or less.
- I am requesting out-of-policy housing. (Please give details on separate sheet of paper.)

Head of Household _____ Phone _____

Proposed Address _____ Town _____ Prov. _____ P.C. _____

Proposed Move-In Date _____ Roommates _____

C: IF A SINGLE PARENT: Name and age of child(ren) _____

D: IF MARRIED: Name of Spouse _____ If you have children please list names and ages below:

I fully understand the college regulations, policies and standards that govern students while attending Burman University and agree to act in harmony with them, recognizing that any violation will jeopardize my off-campus resident status and/or enrollment. I also agree to inform Student Services of any changes in my housing arrangements that may occur during the year.

(signature)

(date)

Name _____

Notice sent to: _____housing _____student _____cafeteria _____student finance

Housing request approved on basis of:

- 21 years of age or older
- Living in the same house as parents, siblings (22 or older), grandparents, or direct aunt or uncle
- Living with faculty, staff, or home approved by Student Housing Committee
- Completion of 60 semester credits
- Taking 8 credits or less per term
- Completion of one year in dorm and cumulative GPA of 3.7 or higher and a model citizen (maintaining a 3.5 GPA after the first year)
- Other _____

Housing request denied on basis of:

- Request is out of policy (see Housing policy under Student Life section in the *Student Handbook*)
- Discipline or probation issues
- 3.5 GPA not maintained
- Lack of support for campus policies
- Other _____

COMMENTS:

Signature _____

VP Student Services