Date of referral: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***The student needs to work on:***

|  |  |  |
| --- | --- | --- |
| ***Prewriting:*** | ***Essay Draft:*** | ***Sentence Structure:*** |
| □ Assignment analysis□ Brainstorm/Cluster□ Outlining□ Research | □ Focus/thesis □ Evidence□ Introduction □ Analysis□ Essay structure □ Conclusion□ Paragraph structure □ Citations | □ Grammar□ Word choice□ Sentence Structure□ Punctuation |

(The instructor will receive a Session form after the student’s visit.)

**Additional Instructor Comments:**

**To be prepared for a Writing Centre tutorial session, students should bring with them:**

* This completed referral form
* Their valid student ID
* The writing assignment
* Current and prior drafts of their work
* Any texts that may assist the tutor in understanding the essay content.