Date of referral: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

***The student needs to work on:***

|  |  |  |
| --- | --- | --- |
| ***Prewriting:*** | ***Essay Draft:*** | ***Sentence Structure:*** |
| □ Assignment analysis  □ Brainstorm/Cluster  □ Outlining  □ Research | □ Focus/thesis □ Evidence  □ Introduction □ Analysis  □ Essay structure □ Conclusion  □ Paragraph structure □ Citations | □ Grammar  □ Word choice  □ Sentence Structure  □ Punctuation |

(The instructor will receive a Session form after the student’s visit.)

**Additional Instructor Comments:**

**To be prepared for a Writing Centre tutorial session, students should bring with them:**

* This completed referral form
* Their valid student ID
* The writing assignment
* Current and prior drafts of their work
* Any texts that may assist the tutor in understanding the essay content.