Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Today’s Date:\_\_\_\_\_\_\_\_\_\_

Assignment Due Date:\_­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Visit required? Y / N / Extra Credit

Instructor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

How many times have you visited the Writing Center? First / Fewer than 5 / More than 5

Type of Assignment (ex. Narrative, compare/contrast, scholarship, etc) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Do you have assignment instructions? Y / N

Have you already been to the Writing Center to work on this assignment? Y / N

What else did you bring? (ex. Outline, draft with comments, etc.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please circle one number to rate your understanding of the assignment:

I do not understand the assignment at all. 1 2 3 4 5 I understand the assignment completely

1. What are you writing about?
2. What steps have you taken in working on your assignment? (ex. Read the assignment, outlined, drafted, peer review, revised). Please list as many as you can think of.

Do you know what you’d like to work on during your hour with the tutor?

I have no idea what I want to do. 1 2 3 4 5 I know exactly what I want to do.

1. What do you want to know or be able to do at the end of the hour session?
2. Is there anything else you want the tutor to know?

**DURING YOUR SESSION:** This portion will be completed with the tutor.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Tutor**: | | | **Time in**: | | |
| **Prewriting**:  □ Assignment analysis  □ Brainstorm/Cluster  □ Outlining  □ Research | **Working Draft**:  □ Focus/thesis □ Evidence  □ Introduction □ Analysis  □ Essay structure □ Conclusion  □ Paragraph structure □ Citation | | **Sentence Structure**:  □ Grammar  □ Word choice  □ Sentence Structure  □ Punctuation | |  |
|  |
|  |
|  |
|  |
| **DURING SESSION:** | | **NEXT STEPS:** | | | |
| Resources used/recommended: | | Take-Away SKILLS or HABITS: | | Time Out: | |

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tutor Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_